

EXPLANATION OF THE PROCUREMENT DOCUMENTS

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EXPLANATION OF THE PROCUREMENT DOCUMENTS I.

Above mentioned Contracting authority announces following Explanation of the procurement documents regarding tender named „**Transcriptome Analysis (RNAseq)**”.

Wording request for the explanation of the procurement documents No. 1:

The bid shall be ordered as specified in the following bid processing instructions: A. Content. The bid shall be provided with a table of contents with page numbers of the individual sections (chapters). What is this (re)quired for? Can you offer some specific example from other company?

The explanation of the procurement documents No. 1:

Contracting authority shall not provide examples from other companies in order to ensure equality among Bidders, however representative example is attached as Annex n. 1 of this Explanation.

Wording request for the explanation of the procurement documents No. 2:

Bid cover sheet. The bidder shall use the template forming Annex 2 hereto – The Bid Cover Sheet. The cover sheet shall include the following data: name of public contract and its parts, basic identification data of the contracting authority and of the bidder (including names of persons authorised to act in the matters of the bid), date and signature of the representative of the bidder authorised to act in its name. The bid cover sheet shall include the contact address of the bidder (including e-mail) for written contact between the bidder and the contracting authority. This address will be used for delivery of all written communications of the contracting authority addressed to the bidder. The bid cover sheet shall include the bid price in the format pursuant to Art. 5 hereof. The bid price shall be assessed and added to the contract to be awarded to the winning bidder (see Art. 3 hereof). If I understand correctly, I just need to fill the form of “the bid cover sheet”, right?

The explanation of the procurement documents No. 2:

Yes. All that is required is to fill the Annex n. 2 of the Tender documentation according to given instructions and enclose the Bid Cover Sheet to the Bid.

Wording request for the explanation of the procurement documents No. 3:

Bidder shall submit the other documents required herein by the contracting authority. What kind of other documents do I need to offer in this part?

The explanation of the procurement documents No. 3:

Bidder shall include all the documents necessary to demonstrate his eligibility to comply with conditions listed in the Tender documentation. E.g. the proposed solution is meeting the technical specification (attached as Annex n. 3 of the Tender documentation). Other documents not listed in the above list may be, for example, the power of attorney

Wording request for the explanation of the procurement documents No. 4:

If you released a bid before, there should some information from some companies, so can you send it to me to easier for me to follow? All I need is a model because I am lacking of experience for this bidding

The explanation of the procurement documents No. 4:

As explained in Tender documentation clarification n. 1, contracting authority shall not provide examples of other companies (Bidders) in order to ensure equality among Bidders.

Best regards

Mgr. Iva Mádllová
Head of legal department
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